



Construction Allocation Taskforce – Charge and Composition

I. BACKGROUND

In 2014 initial construction and project budgets were estimated and allocated for Proposition V (Prop. V). Though cost escalation was built into the 2014 estimates, external factors such as; passing of other local bonds, cost of raw materials, and amount of anticipated construction in Southern California, have led to accelerated escalation. Construction costs have been re-estimated in 2017 and have led to a ~\$26 million increase. With this significant increase the college will have to reevaluate projects funded and project timelines.

In the spirit of collegiality and transparency, the Facilities Committee will be the body to review the construction budget and project list and recommend a construction plan and project allocation that considers 2017 cost estimates to Planning and Resource Council (P&RC). Additionally, updates of the Construction Allocation Taskforce process and work will be regularly communicated to project specific end-user taskforces, P&RC, and will be presented at the President's Forum.

Time is of the essence for the Construction Allocation Taskforce work and recommendation. An updated construction allocation plan will need to be presented to the Board of Trustees at the October 17, 2017 Board Meeting. Thus, weekly meetings will be necessary to meet the deadline. An expedited timeline is also required as tenants and layout of interim housing, also referred to as the Village, will need to be determined in early October to ensure laydown and move-in over the Winter Break.

II. TASK

The task of the taskforce is to recommend an allocation plan of construction projects. The recommendation will be based on the taskforce's evaluation of projects, timelines, and impact scenarios of construction projects.

III. PROCESS AND TIMELINE*

a. **Wednesday, September 13 – Construction Allocation Taskforce:**

- i. Review background of Prop. V and original funding plan
- ii. Understand cost escalation factors
- iii. Discuss impact type considerations (cost, schedule, parking, logistics, concurrent of construction on campus)

This initial meeting will focus on bringing up the knowledge and create a shared understanding of the task at hand.



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- b. **Thursday, September 21 – Construction Allocation Taskforce:**
 - i. Review scenarios of project construction
 - ii. Discuss impact considerations by scenarios
 - iii. Identify and prioritize impact thresholds by type (parking, concurrent construction)
 - iv. Make suggestions to alternate scenarios based on impact thresholds

The taskforce will review project sequence and timeline scenarios and discuss the impact considerations of each. Program Management team will prepare updated scenarios based on discussion for next taskforce meeting.
- c. **Friday, September 22 – Project End-User Taskforces:** VPAS and Facilities Director to meet with project end-user taskforces to update on work of Construction Allocation Taskforce and gather perspectives of end-users.
- d. **Tuesday, September 26 – President’s Forum:** Updates of Construction Allocation Taskforce progress and discussions will be shared.
- e. **Wednesday, September 27 – Construction Allocation Taskforce:**
 - i. Review discussions had with end-user taskforces and President’s Forum
 - ii. Review updated project scenarios
 - iii. Recommend any changes to scenarios (or)
 - iv. Recommend project scenario to Planning and Resources Council

The taskforce will review updated project scenarios and can suggest changes to scenarios or recommend a single scenario to P&RC if consensus is reached.
- f. **Thursday, September 28 – Planning and Resources Council:** Updates of taskforce progress will be shared.
- g. **Thursday, October 5 – Construction Allocation Taskforce (if necessary):**
 - i. Review updated project scenarios
 - ii. Recommend project scenario to Planning and Resources Council

The taskforce will recommend a single scenario to P&RC if consensus is reached.
- h. **Wednesday, October 11 – Construction Allocation Taskforce (if necessary):**
 - i. Potential meeting if necessary to discuss any questions or considerations from P&RC.
- i. **Tuesday, October 17 – Board of Trustees Meeting:** Recommendation of updated project construction allocation and timelines will be presented to the Board of Trustees.



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IV. COMPOSITION

Facilities Committee will be the taskforce membership. An alternate may be selected if a representative of the committee cannot be present.

*All meetings will be held in the College Conference Room from 9:30 am – 11:00 am.